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14 September 2017

**Name of Cabinet Member:**

N/A- Ethics Committee

**Director Approving Submission of the report:**

Deputy Chief Executive (Place)

**Ward(s) affected:**

None

**Title:** Six Monthly Review of Members' Declarations of Gifts and Hospitality

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**Is this a key decision?**

No

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**Executive Summary:**

This report sets out details of declarations of gifts and hospitality made by members since the Committee last reviewed these at its meeting on 17 March 2017. The Committee is asked to consider the declarations.

**Recommendations:**

The Ethics Committee is recommended to consider the gifts and hospitality register entries received from 1 March to 31 August 2017 and to make any recommendations that it considers appropriate.

**List of Appendices included:**

Appendix 1: Declarations of gifts and hospitality received between 1 March and 31 August 2017.

**Other useful background papers:**

None

**Has it been or will it be considered by Scrutiny?**

No

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

## **Report title: Six Monthly Review of Members' Declarations of Gifts and Hospitality**

### **1. Context (or background)**

- 1.1 The Ethics Committee has, as part of its work programme, decided to review on a regular basis the declarations of gifts and hospitality made by members. Appendix 1 contains copies of all declarations received from members from 1 March to 31 August 2017.

### **2. Options considered and recommended proposal**

- 2.1 The declarations received since 1 March 2017 are attached as Appendix 1. In total 26 forms have been received from seven elected members. There have been no requests by members of the public to view the register during this time.
- 2.2 The Committee is recommended to consider the declarations made since its last meeting and to make any recommendations that it considers appropriate.

### **3. Results of consultation undertaken**

- 3.1 None.

### **4. Timetable for implementing this decision**

Any recommendations of the Committee will be implemented within an appropriate time frame.

### **5. Comments from Director of Finance and Corporate Services**

- 5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

- 5.2 Legal implications

Members are required to declare Gifts and Hospitality under section 4 of the Code of Conduct for Elected Members at Part 4 of the Council's Constitution. Whilst there is no statutory requirement for members to declare in this way, maintaining a process and register aids transparency and assists the Council in promoting and maintaining high standards of ethical behaviour as is required under section 27 of the Localism Act 2011.

### **6 Other implications**

None

- 6.1 **How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

Not applicable.

- 6.2 **How is risk being managed?**

There is no direct risk to the organisation as a result of the contents of this report, but a failure to implement and maintain a system of Declarations of Gifts and Hospitality can impact on the organisation's ethical behaviour and transparency.

### 6.3 What is the impact on the organisation?

The routine declaration of gifts and hospitality received should assist in protecting Elected Members from unfounded allegations of bias and facilitate good and clear transparent decision making.

### 6.4 Equalities / EIA

There are no public sector equality duties which are of relevance at this stage.

### 6.5 Implications for (or impact on) the environment

None

### 6.6 Implications for partner organisations?

None at this stage

**Report author(s):** Carol Bradford

**Name and job title:** Corporate Governance Lawyer, Legal and Democratic Services

**Directorate:** Place

**Tel and email contact:** 024 7683 3976 [carol.bradford@coventry.gov.uk](mailto:carol.bradford@coventry.gov.uk)

Enquiries should be directed to the above person.


Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
<b>Contributors:</b>				
Suzanne Bennett	Governance Services Officer	Place	6.9.17	6.9.17
<b>Names of approvers for submission:</b> (officers and members)				
Phil Helm	Finance	Place	31.8.17	4.9.17
Julie Newman	Legal Services Manager	Place	30.8.17	31.8.17
Barry Hastie	Director of Finance and Corporate Services	Place	31.8.17	5.9.17
Barry Hastie on behalf of Deputy Chief Executive: Martin Yardley	Executive Director, Place	Place	31.8.17	5.9.17
Cllr Walsh	Chair of Ethics Committee		6.9.17	

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## **Appendix**


### **Extracts from Members' Register of Gifts and Hospitality: 1 March to 31 August 2017**

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Linda Bigham
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member, Community Development
Date on which gift or hospitality was offered and received or accepted	Saturday, April 1 <sup>st</sup> 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	'Quite Great', Music Promotion performance at Belgrade Theatre
Full details of what was received	Two tickets for musical show
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£35.00
Justification for accepting the gift or hospitality	As Cabinet Member to support local band Shkayla and the 40 <sup>th</sup> anniversary of 'Gaodhal's Vision'
Signature of member: Date: 6 <sup>th</sup> April, 2017	


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Name of Elected Member	Linda Bigham
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member, Community Development
Date on which gift or hospitality was offered and received or accepted	Sunday 9 <sup>th</sup> April, 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Military Match Day at the Ricoh Arena Hospitality from Signal and West Midlands Brigade, Lt.Col. R. Jones
Full details of what was received	VIP ticket to the rugby match and lunch, Military Match Day with Wasps
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£192.00
Justification for accepting the gift or hospitality	As portfolio holder with the Armed Forces Community Covenant and Armed Forces Champion for Coventry City Council
Signature of member:	
Date: 11 <sup>th</sup> April 2017	

Name of Elected Member	Linda Bigham
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member, Community Development
Date on which gift or hospitality was offered and received or accepted	Thursday 11 <sup>th</sup> May 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	West Midlands Reserved Forces and Cadets Association. Colonel T F L Weeks OBE
Full details of what was received	Two lunches and wine for toast at Association's Annual Luncheon, Chateau Impney Hotel, Droitwich.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£50.00
Justification for accepting the gift or hospitality	As Cabinet Member with responsibility and Armed Forces Champion for Coventry. To engage with Unit Commanding Officers, Cadet Commandants and County Lord Lieutenants.
Signature of member: Date: 	30 <sup>th</sup> May 2017




### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Richard Brown
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Chair of Planning Committee
Date on which gift or hospitality was offered and received or accepted	16 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Midlands Pavilion
Full details of what was received	Midlands Pavillion Drinks Reception and Question of Sport Event
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Business to Business networking event.
Signature of member: Date: 20/4/17	


September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Richard Brown
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Chair of Planning Committee
Date on which gift or hospitality was offered and received or accepted	14 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	CWLEP
Full details of what was received	CWLEP Welcome Reception
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Networking reception to welcoming and thank all local MIPIM commercial partners for support on MIPIM
Signature of member: Date: 20/4/17	


September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Richard Brown
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Chair of Planning Committee
Date on which gift or hospitality was offered and received or accepted	14 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Midlands Pavillion
Full details of what was received	Midlands Engine Reception
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Business to Business networking event.
Signature of member: Date: 20/4/17	


September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Richard Brown
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Chair of Planning Committee
Date on which gift or hospitality was offered and received or accepted	15 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	SISK Group
Full details of what was received	Midlands UK Drinks Reception
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Business to Business networking event.
Signature of member: Date: 20/4/17.	


September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Richard Brown
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Chair of Planning Committee
Date on which gift or hospitality was offered and received or accepted	15 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Friargate Coventry LLP
Full details of what was received	Coventry and Warwickshire VIP Dinner - L'Oasis Raimbault Restaurant
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£120
Justification for accepting the gift or hospitality	Private dinner with commercial partners and other distinguished guests
Signature of member: Date: 20/4/17	


September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Richard Brown
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Chair of Planning Committee
Date on which gift or hospitality was offered and received or accepted	14 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Midlands Pavillion
Full details of what was received	Welcome Reception and Midlands Investment Portfolio Launch
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Formal Opening of Midland Engine Pavilion by Sir John Peace - networking event for all commercial partners, key stakeholder, local authorities and LEP's.
Signature of member: Date: 20/4/17	



September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Richard Brown
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Chair of Planning Committee
Date on which gift or hospitality was offered and received or accepted	16 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	SPG Group
Full details of what was received	SPG Lunch
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£50
Justification for accepting the gift or hospitality	Private Lunch with Investor
Signature of member: Date: 20/4/17	

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### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor George Duggins
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader and Cabinet Member, Policy and Leadership
Date on which gift or hospitality was offered and received or accepted	6 <sup>th</sup> May 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Wasps RFC, Coventry.
Full details of what was received	2 x tickets for Wasps v Saracens plus hospitality before and after the game
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£280 + VAT
Justification for accepting the gift or hospitality	To represent the City Council as Leader.
Signature of member:	
Date:	22 <sup>nd</sup> May 2017 / 

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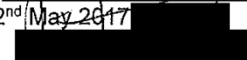



### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor George Duggins
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader and Cabinet Member Policy and Leadership
Date on which gift or hospitality was offered and received or accepted	9 <sup>th</sup> May 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Wasps RFC, Coventry.
Full details of what was received	End of Season Awards and Charity Fundraiser.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£100
Justification for accepting the gift or hospitality	To represent the City Council as Leader 
Signature of member:	
Date:	22 <sup>nd</sup> May 2017 



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### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor George Duggins
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader and Cabinet Member, Policy and Leadership
Date on which gift or hospitality was offered and received or accepted	22 <sup>nd</sup> April 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Broad Street RFC, Coventry.
Full details of what was received	Ticket plus hospitality prior to the game.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£40.00 approx
Justification for accepting the gift or hospitality	To represent the City Council as Leader. 
Signature of member:	
Date:	22 <sup>nd</sup> May 2017 



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### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor George Duggins
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader and Cabinet Member Policy and Leadership
Date on which gift or hospitality was offered and received or accepted	27 <sup>th</sup> May 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Wasps RFC, Coventry.
Full details of what was received	Ticket and hospitality – Aviva Rugby Final, Twickenham - Wasps v Exeter
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£150
Justification for accepting the gift or hospitality	To represent the City Council as Leader
Signature of member:	
Date:	30 <sup>th</sup> May 2017 


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### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Abdul Salam Khan
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Deputy Leader and Cabinet Member, Policing and Equalities
Date on which gift or hospitality was offered and received or accepted	27 <sup>th</sup> May 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Wasps RFC, Coventry.
Full details of what was received	Rugby match at Twickenham.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£150
Justification for accepting the gift or hospitality	To represent the City Council as Deputy Leader and Cabinet Member for events.
Signature of member:	
Date:	30 <sup>th</sup> May 2017 


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# Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	RACHEL LANCASTER
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	elected member
Date on which gift or hospitality was offered and received or accepted	28.07.2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Godiva wines
Full details of what was received	Rhubarb Gin
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£40.00
Justification for accepting the gift or hospitality	In gratitude for a successful resolution of a long term Casework problem, involving highways issues, and residents feeling.
Signature of member:	
Date:	15.08.17


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### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Jim O'Boyle
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member for Jobs and Regeneration
Date on which gift or hospitality was offered and received or accepted	16 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate.	Midlands Pavilion
Full details of what was received	Midlands Pavillion Drinks Reception and Question of Sport Event
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Business to Business networking event.
Signature of member:	
Date:	19.4.17


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### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Jim O'Boyle
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member for Jobs and Regeneration
Date on which gift or hospitality was offered and received or accepted	16 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	SPG Group
Full details of what was received	SPG Lunch
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£50
Justification for accepting the gift or hospitality	Private Lunch with Investor
Signature of member:	
Date:	19.4.17

September 2015


### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Jim O'Boyle
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member for Jobs and Regeneration
Date on which gift or hospitality was offered and received or accepted	15 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Friargate Coventry LLP
Full details of what was received	Coventry and Warwickshire VIP Dinner - L'Oasis Raimbault Restaurant
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£120
Justification for accepting the gift or hospitality	Private dinner with commercial partners and other distinguished guests
Signature of member:	
Date:	19.4.17

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### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Jim O'Boyle
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member for Jobs and Regeneration
Date on which gift or hospitality was offered and received or accepted	14 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	CWLEP
Full details of what was received	CWLEP Welcome Reception
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Networking reception to welcoming and thank all local MIPIM commercial partners for support on MIPIM
Signature of member:	
Date:	19.4.17


September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Jim O'Boyle
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member for Jobs and Regeneration
Date on which gift or hospitality was offered and received or accepted	14 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Midlands Pavillion
Full details of what was received	Midlands Engine Reception
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Business to Business networking event.
Signature of member:	
Date:	19.4.17

September 2015

### Declaration of Gifts and Hospitality under Members' Code of Conduct

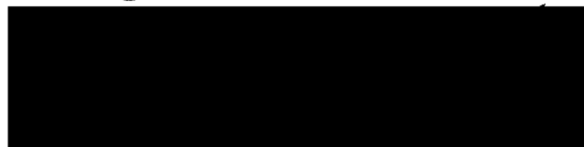
Name of Elected Member	Councillor Jim O'Boyle
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member for Jobs and Regeneration
Date on which gift or hospitality was offered and received or accepted	14 <sup>th</sup> March 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Midlands Pavillion
Full details of what was received	Welcome Reception and Midlands Investment Portfolio Launch
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£15
Justification for accepting the gift or hospitality	Formal Opening of Midland Engine Pavilion by Sir John Peace - networking event for all commercial partners, key stakeholder, local authorities and LEP's.
Signature of member:	
Date:	19.4.17

September 2015

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	Jim O Boyle
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member
Date on which gift or hospitality was offered and received or accepted	10.4.17
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	LQ Electronics
Full details of what was received	Blue tooth speaker
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£79.99 - according to Google
Justification for accepting the gift or hospitality	It was in a bag gift wrapped + I was given it as I left. It would have been rude to reject or not accept the gift. There were lots of them being handed out from what I could see.
Signature of member:	
Date:	


I'm happy to give to Lord Mayor's charity



September 2015

12.4.17

### Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Gary Ridley
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of the Conservative Group
Date on which gift or hospitality was offered and received or accepted	15 <sup>th</sup> June 2017
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	3 Spires Musical Group
Full details of what was received	2 tickets for Priscilla, Queen of the Desert (Theatre show)
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£40 in total (£20 per ticket)
Justification for accepting the gift or hospitality	It was VIP night. Attending to show support for the theatre Group.
Signature of member:	
Date:	21.6.17

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Name of Elected Member	Gary Ridley
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of the Conservative Group
Date on which gift or hospitality was offered and received or accepted	16/5/17
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	University of Warwick in support of Coventry City of Culture bid.
Full details of what was received	Dinner in St. Mary's Guildhall
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	unknown
Justification for accepting the gift or hospitality	Invited as Leader of the Opposition at CCC. I attended along with the Leader, Deputy Leader, Chief Executive and other senior Councillors and officers to build links with the university and support the City of Culture bid.
Signature of member:	
Date:	17/5/17